

InvoiceIN[®]

Is the simple, intelligent solution for the identification, forwarding, checking and approval of incoming invoices

- ▶ **Easy to operate**
Lean, Web-based solution ensures transparent invoice processing
- ▶ **Easy to integrate**
Integrates seamlessly into your IT infrastructure
- ▶ **Easily customisable**
Can be quickly and flexibly tailored to your specific requirements
- ▶ **Easy to get started**
You can get started at once – no long and complicated implementation process required

Simplicity you can



1

Intelligent Invoice Recognition

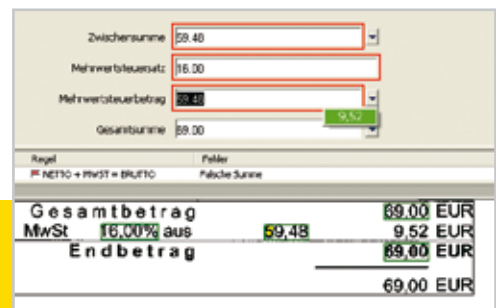
InvoiceIN® reads incoming invoices, finds and recognises the relevant information and automatically extracts the required data.



2

Rapid Result Verification

The character recognition software is extremely accurate; any ambiguous characters can easily be corrected if necessary.



3

Interactive Plausibility Check

InvoiceIN® doesn't just recognise characters – it thinks for itself. If the characters, that InvoiceIN® recognises, do not appear to make sense, InvoiceIN® will suggest plausible values.

Just imagine: no more need for tedious typing-up of vendor invoices. Instead, you just place the paper invoices into the scanner and InvoiceIN® digitises all the relevant information at the touch of a button—quickly and easily. And reliably: The intelligent verification functions mean that data entry mistakes are now a thing of the past. InvoiceIN® is, however, capable of much more than

that. It drastically simplifies the entire processing procedure. Juggling folders to find filed invoices? Spending time copying, faxing or sending invoices? Laboriously searching to discover which employee is currently processing an invoice? No more! InvoiceIN® links all the parties involved in an efficient workflow: ensuring complete control and maximum transparency.

OCR

n feel!

InvoiceIN® simplifies your incoming invoice process like you have never seen before. It digitises, verifies and extracts the data from your paper invoice with the blink of an eye, making the release process many times faster. InvoiceIN® is quick to install as well as easy to operate and it integrates perfectly into your system landscape.

Workflow

4

Lucid Invoice Display

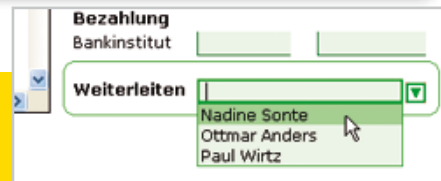
The standardized overview preserves the image of the original invoice as well as the data forwarded to Financial Accounting.



5

Flexible Invoice Release

InvoiceIN® enables incoming invoices to be automatically forwarded (to the appropriate cost centre, for example) or to be sent to a manually selected recipient.



6

Transparent Invoice Processing

The Incoming Invoices Ledger automatically displays an overview of all invoices and their current processing status. Convenient filter and sort functions enable specific information to be found quickly.



You will be able to answer all invoice enquiries immediately and precisely, as you'll have the current processing status at your fingertips. The shorter invoice processing times will allow you to benefit from discounts and, as InvoiceIN® is quick to implement and easy to integrate, you'll begin to benefit from its numerous advantages immediately. The Web-based solution is available to every

authorised employee – regardless of their location. The system is open to your individual requirements. The invoice display and the Incoming Invoice Ledger, for example, can be easily tailored to your needs. The range of functions can be expanded at any time, from automatic comparison with your orders to automatic posting. InvoiceIN® is flexible and future-proof.

The Benefit

InvoiceIN[®] scans or reads incoming invoices and finds and recognises the relevant information. The system automatically extracts the required data. Any missing data is completed either manually or through tables. InvoiceIN[®] enables incoming invoices to be automatically forwarded to the superior for approval and to be transmitted to the financial accounting system. The storage, pre validation and distribution of invoices per internal memo, fax or mail becomes obsolete. Manual activities in your accounts payable department are greatly reduced and the document flow becomes much faster and more transparent. The opportunity for discounts will be improved.

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The Technology

Scanning and reading in:

- ▶ ADF and flatbed scanners
- ▶ TWAIN and ISIS drivers (via optional module)
- ▶ Various graphics formats: TIFF, JPG, PCX, PNG and BMP
- ▶ PDF files (via optional module)
- ▶ Integrated scanning functions including dynamic threshold adjustment, image rotation and page orientation (90, 180 and 270 degrees), as well as cleanup and adjustment of documents placed into the scanner at an incorrect angle.

Recognition and correction:

- ▶ Modern OCR/OMR/OBR technology
- ▶ Support for country-specific formats (172 OCR recognition languages)
- ▶ OBR/Barcodes (Code 39, Check Code 30, Interleaved 25, Check Interleaved 25, EAN 13, EAN 8, Code 128, IATA 25, Codabar, UPC-A, UPC-E, UCC-128, Code 93, PDF 417)
- ▶ Intelligent plausibility checks with "point & click" correction proposals for errors

Displaying, editing and releasing:

- ▶ Web-based access from all current browsers, no software distribution required
- ▶ Storage in central database (such as Oracle, DB2, MS SQL Server, PostgreSQL, MySQL), also archive storage for invoices
- ▶ Role-based authorisation concept, including utilisation of existing directory service (LDAP, ADS) and Single Sign-On
- ▶ Ad-hoc and rule-based workflow (sequential and/or parallel)
- ▶ Electronic distribution via InvoiceIN[®] or existing mail system

Integration and expansion:

- ▶ Open architecture, J2EE Web application
- ▶ Interfaces to current financial accounting systems
- ▶ Access to existing data (such as vendors, cost centres and cost types)
- ▶ Integration with archiving and document management systems

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